

Government of the People's Republic of Bangladesh
Ministry of Housing & Public Works
in Section Adm-2
Bangladesh Secretariat, Dhaka.
www.mohpw.gov.bd

No. 25.00.0000.014.25.007.01-141

Date: 28 February 2024

To: Chief Accounts and Finance Officer
Ministry of Housing & Public Works
Segunbagicha, Dhaka.

Sir,

The undersigned is directed to inform that The Government of the People's Republic of Bangladesh is pleased to grant a fourteen days earned leave in favour of Ms. Farhana Khandoker, Research Officer, Housing and Building Research Institute (HBRI), Mirpur, Dhaka for the purpose of performing Holy Omrah in the Kingdom of Saudi Arabia from 08/03/2024 to 21/03/2024 or 14 (Fourteen) days from the date of his actual departure (except travel and transit time) under the following terms and conditions:

- a. No portion of her salary will be paid in foreign currency;
 - b. All expenses in this regard will be borne by her;
 - c. She will not be allowed to stay abroad beyond the approved period of time.
2. This order is issued with the approval of the competent authority.


28/2/2024
(Naila Ahmed)

Joint Secretary (Admin-2)
Phone: 55100758
E-mail: dsad.mohpw@gmail.com

No. 25.00.0000.014.25.007.01-141

Date: 28 February 2024

Copy forwarded for information & necessary action (not according to seniority):

01. Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
02. H.E. the Ambassador of Bangladesh to Kingdom of Saudi Arabia, Riyadh, KSA.
03. H.E. the Ambassador of Kingdom of Saudi Arabia to Bangladesh, Baridhara, Dhaka.
04. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
05. Director General, Housing and Building Research Institute (HBRI), Mirpur, Dhaka
06. Director, Hazrat Shah Jalal International Airport, Dhaka, Bangladesh.
07. P.S. to Hon'ble Minister, Ministry of Housing & Public Works, Bangladesh Secretariat, Dhaka.
08. P.S. to Secretary, Ministry of Housing & Public Works, Bangladesh Secretariat, Dhaka.
09. Farhana Khandoker, Research Officer, Housing and Building Research Institute (HBRI), Dhaka.
10. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka, Bangladesh.
11. System Analyst, Ministry of Housing & Public Works, Dhaka [with the request to upload this at the website of the Ministry].
12. Office Copy.


28/2/2024

(Naila Ahmed)
Joint Secretary (Admin-2)